KSNO Awards Criteria and Nominations Information

- School Nurse of the Year
- School Nurse Administrator of the Year
- Administrator of the Year
- KSNO Recognition Award

Deadline for all nominations is March 31

School Nurse of the Year

Purpose:
To emphasize the contribution of Kansas school nurses by recognizing one school nurse each year who demonstrates excellence and professionalism in school nursing practice.

Eligibility:

- Registered professional nurse, who is an active member for the current and minimally two preceding years of KSNO and NASN.
- Minimum of five years experience as a school nurse.
- Spends 50% or more of contract time in direct care to students.
- Nominee must not be on the NASN Board of Directors or an officer of NASN at the time of nomination.
- Evidence of excellence in school nursing practice must be based on Scope and Standards of Professional School Nursing Practice (copyright 2001, National Association of School Nurses and American Nurses Association.)

The above eligibility criteria comply with NASN school nurse candidate of the year.

Nomination Procedure:
1. State nominee’s name, current position (including career history as a school nurse), home address, and home and business phone numbers.
2. State your name, title, home address, and home and business phone numbers.
3. Provide narrative describing the nominee’s contribution including examples from the following areas where applicable: provider of client care, program management, health education, professional development, political/legislative activity, community involvement, and research.
4. Include supporting letters, minimum of two and maximum of six. Letters may be from school nurse peers, administrators, supervisors, teachers, parents, students, or others.
School Nurse Administrator

Eligibility:

- Registered professional nurse, who is a member of KSNO and NASN for the current and preceding 5 years.
- Must be employed full-time as a school nurse, with at least 50% of her/his time in supervisory duties.
- Nomination Procedure: The above eligibility criterion complies with NASN school nurse candidate of the year qualifications.
- Nominee must not be on the NASN Board of Directors on an officer of NASN at the time of nomination.
- Evidence of excellence in school nursing practice must be based on
- Scope and Standards of Professional School Nursing Practice (copyright 2005, National Association of School Nurses and American Nurses Association.)

Nomination Procedure:

1. State nominee’s name, current position (including career history as a school nurse/administrator), home address, and home and business phone numbers.
2. State your name, title, home address, and home and business phone numbers.
3. Provide narrative describing the nominee’s contribution including examples from the following areas where applicable: provider of client care, program management, health education, professional development, political/legislative activity, community involvement, and research.
4. Include supporting letters, minimum of two and maximum of six. Letters may be from school nurse peers, administrators, supervisors, teachers, parents, students, or others.
SELECTION PROCEDURE
“For School Nurse and School Nurse Administrator of the Year”

1. Awards chairperson confirms membership and experience.
2. If nominee does not meet eligibility, the nurse will not be eligible for School Nurse of the Year Award but will be recognized on the KSNO website and at the State School Nurse Conference.
3. Judges will not score candidates from their own school districts.
4. Judges will use the adopted tally sheet. Scores will be added.
5. The award will be presented to the nurse with the highest score.
6. The award will be presented at the KSNO summer conference.
7. The decision of the committee is final and not open to appeal.
SCHOOL NURSE OF THE YEAR
and
SCHOOL NURSE ADMINISTRATOR OF THE YEAR

Tally sheet

Name _______________________________________________

RN Yes___ No___
Member of KSNO Yes___ No___
      Joining year_______
5 yrs. School nurse experience Yes___ No___ NA___
50% time in direct care Yes___ No___ NA___
50% time in supervisory duties Yes___ No___ NA___
Member of NASN BOD/office Yes___ No___

Do supporting nomination letters include:
  1. Provider of Client care _____(1)
  2. Program Management _____(2)
  3. Health Education _____(3)
  4. Professional Development _____(1)
  5. Political/Legislative Activity _____(3)
  6. Community Involvement _____(2)
  7. Involved in Research _____(2)
Administrator of the Year Award

Purpose:
KSNO wishes to publicly recognize one or more administrators (Superintendent or Principal) during the Kansas Summer School Nurse Conference in July in Wichita.

Criteria:
1. Effective advocate for child/student well being.
2. Effective advocate for delivery of school health services to students.
3. Nominating person should be a current employee of the administrator whom they are nominating.

Nomination Procedure:
1. State nominee’s name, current position, home/business address and home/business phone numbers.
2. State your name, title, home address, and home and business phone number.
3. Provide one to two page narrative describing the nominee’s role in advocating for child/student well being and/or delivery of school health services to student(s).

KSNO Recognition Award

One or more individuals or organizations can receive a Recognition Award

- An organization, agency, group or individual who continuously supported or uniquely contributed in the promotion of KSNO.

Nomination Procedure:
1. State nominee’s (organization, agency, group or individual) name, current position, home/business address and home/business phone numbers.
2. State your name, title, home address, and home and business phone number.
3. Provide one to two page narratives describing the nominee’s contribution including examples of how they supported, promoted and/or advocated for school nursing or school health services in Kansas.

* The Administrator and KSNO Recognition Award nominations are reviewed by the awards committee and winners are selected by majority vote from members of this committee.